

## **FAVS 450 INTERNSHIP Film and Video Studies, Fall 2016**

3 credit hours

Associate Professor Giovanna Chesler, FAVS Director, [gchesler@gmu.edu](mailto:gchesler@gmu.edu)

Office hours, Wednesday 130 – 330pm, College Hall C100 (make appointment in advance)

**Description.** FAVS 450 offers an opportunity to receive on-the-job training through an approved fieldwork study program within the Film and Video Studies field. Through the internship, students work on projects, develop skills, and apply theory in various areas of film and video studies (pre-production, production, post-production, writing, critical analysis, business, etc.) to real world experiences. FAVS 450 is a required course for the FAVS major.

### **Course Objectives.**

- Integrate theoretical and practical knowledge of film and video
- Provide a laboratory and technical instruction beyond the classroom setting
- Facilitate student entry into the job market after graduation

**Eligibility.** Students must meet these minimum standards:

- Be a declared FAVS major
- Have completed 75 hours of college credit
- Have completed 15 hours of FAVS courses
- Have minimum of 2.0 overall Grade Point Average (GPA)

**Requirements.** Internships must provide quality learning experiences and opportunities to apply film and video coursework to real world situations. Time spent on-site at the internship also matters. A minimum of 150 hours for three credit hours is required during the regular semester, typically arranged as 10 hours per week during a 15-week semester. Alternative schedules are considered.

### **Recommendations.**

- Take initiative, complete tasks thoroughly, and identify how you can do more and learn more on-site
- Reflect on the skills you are learning and connect to the coursework in FAVS program
- Research the organization and your colleagues before beginning your work
- Understand the company, its role in the industry, and its brand (if applicable)
- Consider this internship a job: be punctual, professional and a good, clear communicator
- Be clear about your ability to take on tasks and communicate when they will be finished
- Be patient and remain interested. Convey this through your body language, attention and questions / note-taking.
- Be mindful of your cell phone use, texting during work, and email conduct
- Use this opportunity to clarify your career choices and career path

**Assignments:** Late assignments will lose 5 points per day late and will not be accepted after 1 week of due date. Except for last assignment – **no late submissions** for Journal 3/Summary accepted.

Grade scale: A+ 100-97, A 96.9-93, A- 92.9 – 90, B+ 89.9-87, B 86.9-83, B- 82.9-80, C+ 79.9-77, C 76.9-70, D 69.9-60, F 59.9-0

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|---------------------------|-----|
| Journal 1                 | 10% |
| Journal 2                 | 10% |
| Mentor Interview          | 20% |
| Journal 3 / Summary Essay | 10% |
| Supervisor's Evaluation   | 50% |

**ATTEND** office hours with Chesler once in the first three weeks of the term. Email [gchesler@gmu.edu](mailto:gchesler@gmu.edu) to set up an appointment in advance during her office hours (see top of syllabus). As a required course for college credit, this must be an engaged learning opportunity. Issues regarding the internship experience should be discussed with me immediately, even prior to this meeting if necessary. On or before September 14<sup>th</sup>.

**Journal. 20% of final grade.** Submit three journal reports that include 1 or 2 paragraphs for each day that you spent on-site. Each day, keep a journal of your experiences at the workplace that clearly demonstrates decision making and learning process and date and hours worked on that date. For example, note observations, processes, problems and solutions while summarizing your responsibilities and experiences. What are you learning? Tease out the specifics of technical tasks. Are you editing video for a website – what choices are you making? Provide a link to the video itself. What sites do you visit for advice or technical support? What obstacles do you overcome? In building social media tools, what other sites do you use for inspiration? Demonstrate how you apply research on the job.

Submit each Journal as pdf with your name and journal entry # by Blackboard  
Journal 1 due September 22<sup>nd</sup> by 11:59pm (10%) includes supervisor's name and email  
Journal 2 due October 13<sup>th</sup> by 11:59 pm 2nd (10%)  
Journal 3 with Summary Essay (10%) – see below for description – Dec. 13<sup>th</sup> 11:59pm

### **Mentor Interview: 20% of final grade**

Interview your internship site supervisor or someone else on site whom you are learning from or observing or a person you admire in the field and want to learn more from. This is your opportunity to make an impression and find out more about their career path so that it can help you inform your own choices. Research your participant before the interview and set up a time to meet. Write a 2 page paper detailing their professional experience **OR** their current role (or a mix of both). This exercise should help clarify your own experiences on site. Due November 10<sup>th</sup>.

### **Summary Essay and Journal 3: 10% of final grade.**

Finally, consider the impact of this experience on your academic and career goals in addition to the Journal 3 assignment. Final summary should be one page double-spaced. Submit by Blackboard on or before December 13<sup>th</sup> at 11:59pm. No late assignments will be accepted.

### **Supervisor Evaluation. 50% of final grade.**

During the last 2 weeks of your internship, please remind your supervisor that they will receive an email from the FAVS Academic Advisor and they will be asked to evaluate your work. Please include your supervisor's name and email in your 1<sup>st</sup> journal entry for our reference.